



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	Jan	2021	To	31	Dec 2021	Year

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Charles Hope			Ex-officio, Rural Dean
2	Mr Nigel Robson		3 rd November 2020	Bishop's Appointment
3	Mr Derek Bradley		3 rd November 2020	Bishop's Appointment
4	Rev Andrew Murphie		4 th July 2021	Ex-officio, Priest in Charge of Thornthwaite with Braithwaite cum Newlands
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Carlisle Diocesan Board of Finance, Custodian Trustee, holding title of the property 22/24 Main Street Keswick, under the 1956 Parochial Church Powers Measure, on behalf of JAP as the Beneficial and Operating Trustees	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Estate Agent	Iain Henderson	Craiget Cowan Estate Agents Suite 2, Telford House, Riverside, Warwick Road, Carlisle CA1 2BT
Solicitors on behalf of JAP, also Diocesan Registrar – in event of any conflict of interest, the Registrar role is the superior role and JAP would take legal advice from elsewhere.	Laura Peace	Sintons LLP The Cube Barrack Road Newcastle upon Tyne NE4 6DB

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity Commission Scheme dated 12 th June 2003; amended by Scheme dated 17 th June 2009; membership clause amended by resolution of trustees meeting on 10 th December 2019
How the charity is constituted (eg. trust, association, company)	Association / subsidiary charity of the Parochial Church Council of Thornthwaite with Braithwaite cum Newlands, being a charity exempt from registration
Trustee selection methods (eg. appointed by, elected by)	<p>"the trustees" acting under this scheme are:</p> <ul style="list-style-type: none"> i. the Priest in Charge, Incumbent or Team Rector ii. the churchwardens of the parish of Thornthwaite cum Braithwaite iii. the Rural Dean of Derwent iv. up to two nominees of the Bishop of Carlisle (not hitherto resident or connected in any way to the parish of Thornthwaite cum Braithwaite) holding their role for 3 years after which time it may be renewed <p>from the minutes of the meeting 10th Dec 2019</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Grant making policy of the JAP Trust, reflecting the scheme requirements:

1. To support the PCC in maintaining the graves of Joseph and Jessie Agnes Pearson
2. To support the PCC in maintaining the graveyard of St Mary's Thornthwaite
3. To support the PCC in maintaining and repairing the fabric of St Mary's Thornthwaite
4. To support the PCC in providing worship in the Church of St Mary's Thornthwaite
5. To support the PCC in providing worship in the church of St Herbert's Braithwaite
6. To support the PCC in providing worship in the church of Newlands
7. To support the PCC in providing in maintaining and repairing and improving of St Herbert's Braithwaite
8. To support the PCC in providing in maintaining and repairing and improving of Newlands Church
9. To support other religious and charitable work of the Church of England in the Parish of Thornthwaite cum Braithwaite with Newlands

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The maintenance of the grave of Jessie Agnes Pearson; the maintenance of the churchyard of St Mary's Thornthwaite, the maintenance of the church of St Mary's Thornthwaite, the maintenance of the other churches of the Parish, the support of the ministry of the parish.

Supporting the Parochial Church Council of the Parish of Thornthwaite with Braithwaite cum Newlands in fulfilling their responsibility for the care and maintenance of the churches of the parish and the ministry of the parish in accordance with the grant applications from the PCC that reflect the grant making priorities of the Trust.

The public benefit being the maintenance of the churchyard, church for the enjoyment of all the people of the parish and supporting the public ministry of the parish for all parishioners, so that all may benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

1. Grants made to the PCC of the Parish of Thornthwaite with Braithwaite cum Newlands in maintaining St Mary's Church for public use and the churchyard for burials of the parishioners.
2. Stewardship of the assets of the Trust, especially negotiating the lease renewal for the properties owned by the Trust – this is still ongoing and is expected to be completed by May 2022
3. Maintaining the graves of the Jessie Agnes Pearson and fulfilling the other priorities of the Trust

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Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust aims to build up reserves to meet the on-going maintenance needs of the church buildings as advised by the PCC.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C H Hope (by email)	N R Robson (by email)
	Full name(s) CHARLES HENRY HOPE	NIGEL RHYL ROBSON
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	22 nd March 2022	

Income and Expenditure Account

Year Ending 31/12/2021

Income

<u>2020</u>	<u>Notes</u>	<u>2021</u>
£ 26,131.62	Balance brought forward HSBC C/A	£ 12,169.34
£ 15,372.66	Balance brought forward CBF	£ 8,377.64
£ 163.28	Balance brought forward from CC	£ -
48888.36	Rents	£ 45,463.91
£ 892.32	Insurance	£ 461.83
£ 65.53	CBF Interest	£ 4.05
£ 939.45	CBF Dividend	£ 634.33
£ 15,800.00	Transfer from Investment A/C	£ -
£ 11,946.85	Repayment of VAT on St. Mary's	£ -
<u>£ 120,200.07</u>	Total	<u>£ 67,111.10</u>

Expenditure - Management of Trust

£ 2,250.00	Agent's Management Fees	£ 1,800.00
£ -	Building Maintenance Survey	£ -
£ 1,396.12	Building Repairs	£ -
£ -	Electrical Survey	£ -
£ 4,132.50	Legal fees	£ -
£ 892.32	Insurance	£ 868.41
<u>£ 8,670.94</u>		<u>£ 2,668.41</u>

Expenditure - Grants to the PCC

£ 7,412.11	Churchyard Maintenance & Improvement	£ 2,732.00
£ 6,390.99	Maintenance of Services @ St. Mary's	£ -
£ 73,407.05	Repair & improve @ St. Mary's building	£ 10,481.49
£ 3,772.00	Maintenance of Services @ St. Herbert's	£ -
	Repair & improve @ St. Herbert's building	£ -
	Shared Parish Costs	£ -
	New Equipment for Maintenance of Services	£ -
<u>£ 90,982.15</u>		<u>£ 13,213.49</u>
£ 120,200.07	TOTAL INCOME	£ 67,111.10
£ 99,653.09	TOTAL EXPENDITURE	£ 15,881.90
<u>£ 20,546.98</u>	BALANCE	<u>£ 51,229.20</u>

Statement of Assets

		<u>Liquid Assets</u>	
£ -	Retained by CC		
£12,169.34	HSBC Current Account	£42,213.18	
£ 8,377.64	CBF Deposit Account	£ 9,016.02	
£ -		£ -	
<u>£ 20,546.98</u>		<u>£ 51,229.20</u>	£ -

Other Assets

£ 17,737.10	CCL Investments, value	£20,581.93
£ 38,284.08	TOTAL JAP ASSET VALUE	£ 71,811.13

The Trustees retain ownership of the properties at 22 & 24 Main Street, Keswick which have not recently been valued. It is the intention of the Trustees that they should be retained as a permanent and long term source of income for the Trust. A detailed repair survey has been performed during the year and plans for completion as they become due have been made.

The properties are held by Carlisle DBF as Custodian Trustees for the Trust

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